

Kennebec Equipment Rental Co., Inc.

Employment Questionnaire

To The Applicant:

We appreciate your interest in our organization. We assure you that we are sincerely interested in your qualifications. A clear understanding of your background and work history will aid us in placing you in the position that best meets your qualifications should we have an opening.

Personal: Name: _____ SS#: _____
Address: _____ City: _____
Zip Code: _____ State: _____ Phone#: _____
Email Address: _____

Are you bondable?: YES NO

Do you have a valid Maine Driver's License?: YES NO

Is your driving record clean?: YES NO

If no, please briefly explain: _____

Type of position applied for: _____

Note: If a position is offered to the applicant, a walk through description of the job requirements and a pre-employment physical exam will be required (paid by Kennebec Equipment Rental Co., Inc.) Also, we require a copy of your driving record.

Education: Circle the last year completed: Describe any special training

H.S. Or Equiv.	9 10 11 12	_____
College	1 2 3 4	_____

Experience: Have you ever had experience in: (Circle those that are applicable)

- | | | | |
|------------------|---------------------------|--------------------|--------------------|
| 1. Small Engines | 5. Two Cycle Engines | 1. Typing | 5. Computer Entry |
| 2. Gas Engines | 6. Diesel Engines | 2. Filing | 6. Bookkeeping |
| 3. Welding | 7. Electrical Tool Repair | 3. Daily Journals | 7. Customer Accts. |
| 4. Counter Work | 8. Parts Room Records | 4. Payroll Records | 8. Credit Apps |

List Any Special Skills: _____

Employment: List all present and past employment starting with the most recent.

Name _____ Dates: From _____ To _____

Address _____ Starting Pay _____ Ending _____

Telephone _____ Contact Person _____

Name _____ Dates: From _____ To _____

Address _____ Starting Pay _____ Ending _____

Telephone _____ Contact Person _____

Name _____ Dates: From _____ To _____

Address _____ Starting Pay _____ Ending _____

Telephone _____ Contact Person _____

The facts set forth above in my application for employment are true. I understand that if employed, false statements on this application shall be considered sufficient cause for dismissal. You are hereby authorized to make any inquiries of my past employers about my work habits and performance.

(Signature of Applicant)

(Date)